



JOB DESCRIPTION

DATE: November 19, 2025
JOB TITLE: **Campus Pastor – Cedar Falls**
LOCATION: Cedar Falls
REPORTS TO: Executive Director of Multisite Ministries
FLSA STATUS: Full-time, Exempt
WEEKENDS: Yes

SUMMARY

The Campus Pastor leads the Prairie Lakes Church campus in Cedar Falls and is responsible for the campus growth, health, and alignment with PLC's mission, vision, values, and culture.

ESSENTIAL DUTIES AND RESPONSIBILITIES Other duties, in addition to these may be assigned.

- Oversee weekend services at the Cedar Falls campus, including regularly hosting on stage, greeting guests, and helping guests get connected to the church.
- Provide care to the Cedar Falls congregation through weddings, funerals, crises, and one on one meetings.
- Lead, manage, and hold accountable paid staff and high-level volunteers.
- Champion Prairie Lakes Church's mission, vision, values, and culture.
- Initiate and build relations in the local community, serving as the face of the church to the community.
- Manage and monitor the campus budget.
- Ensure the health of our multi-site ministry model, serving as a bridge between central and campus, and between the Cedar Falls campus and other Prairie Lakes Church campuses.

SUPERVISORY RESPONSIBILITIES

The Cedar Falls Campus Pastor directly supervises the Associate Campus Pastor of Discipleship, the Family Pastor, the Facilities Director, the Worship and Production Coordinator, and the Administrative Assistant.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

Successful candidate must be a Christian and fully support the philosophy of Prairie Lakes Church and its leadership team. The individual's commitment to Christ will be evidenced in his/her personal life, family relationships and ministry. The candidate's daily walk with God will be an example to all.

The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

- Bachelor's degree in Theology, Biblical Studies, other Biblical education preferred.
- Candidate must possess or be in the pursuit of an ATS accredited graduate degree.

- Experience leading a staff and a budget at a scale of 15 FTE and a seven-figure budget preferred.

OTHER SKILLS AND ABILITIES

- Possess strong relational and listening skills with ability to develop effective personal connections.
- Be effective at shepherding and team building, with the ability to lead with a spirit of discernment.
- Be able to understand and support PLC's unique vision and effectively apply established systems and processes to guide self and others toward the realization of the vision.

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write routine reports and correspondence. Ability to speak effectively before groups. Ability to effectively communicate verbally with church members, vendors, and other employees of the organization, using proper grammar without dialect.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems efficiently and effectively while maintaining good working relationships.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl; and talk or hear. The employee must frequently lift and/or move up to 30 pounds.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate. The building is multi-level with several sets of stairs, but is handicapped accessible and equipped with an elevator. This campus has a nonsmoking environment.

COMMENTS

The above statements are intended to describe the general nature of this job and the level of work performed by employees in this position. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties required by their supervisor.

Requirements are representative of minimum levels of knowledge, skills, and/or aptitudes to perform each duty proficiently.

This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship.

Approved by Employee _____ Date _____

Approved by Supervisor _____ Date _____